

East Lake Park Homeowners Association, Inc.
Architectural Review Board Application
 Email: ARB@LelandManagement.com ; Phone: (407) 781-1406
 6972 Lake Gloria Blvd., Orlando, FL 32809

Name _____ Email _____ Phone _____

Property Address _____

Mailing Address _____

I hereby request your consent to make the following changes, alterations, renovations and/or additions to my property
 (Choose "Other" and write a description of your requested changes, if your change is not listed below):

- ☐ Fence ☐ Swimming Pool ☐ Lawn Ornament ☐ Patio ☐ Screen enclosure
☐ Landscaping ☐ Lawn Replacement ☐ Satellite Dish ☐ Solar Panel ☐ Tree Removal

☐ Exterior Painting.

Paint Scheme

House/Body Color

Trim Color

Door Color

☐ Other Description: _____

Include a copy of the following items with your application:

- **A property survey that shows the locations of the proposed changes on your Lot.** (not required for painting or roofing)
- **A photo/description of all materials you are requesting to use.**
- **Your contractor/vendor design proposal.** ☐ Check here if you plan to install changes yourself

I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS.

1. No work will begin until written approval is received from the Association.
2. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself.
3. I assume all liability and will be responsible for any and all damages to other lots and / or common area, which may result from performance of this work.
4. I will be responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work.
5. I am responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.
6. Upon receipt of a completed application, Leland Management, Inc. will forward your application to the Association. A decision by the Association may take up to 30 days. You will be notified in writing when the application is either approved or denied.

ALL HOMEOWNERS ARE RESPONSIBLE FOR FOLLOWING THE RULES AND GUIDELINES OF THEIR ASSOCIATION WHEN MAKING ANY EXTERIOR MODIFICATIONS.

Signature of Owner(s): _____ Date: _____

Do Not Write Below This Line

This Application is hereby:

☐ **Approved**

☐ **Approved with Stipulations:** _____

☐ **Disapproved Reason:** _____

Date:

Name (Position):

Signature: